

WHS & HANMER SCHOOL BUILDING COMMITTEE

REGULAR MEETING MINUTES

Monday December 10, 2012

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	X		
	J. Edward Brymer Jr., Vice Chairman	X		
	Steven Barry		X	
	Daniel Camilliere	X		
	Frank Dellaripa			X
	Diane Fitzpatrick, Clerk			X
	Peter Gardow	X		
Liaison Present	David Drake, Council Liaison	X		
	Mike Turner, Staff Liaison	X		
	John Cascio, Bd. Of Education			X
Staff Present				
	Jeff Bridges, Town Manager	X		
	Mike Emmett, Supt. Schools	X		
	Tom Moore, WHS Principal	X		
	Fred Bushey, Dir of Maintenance	X		
	Lori Schroll, Administrative Analyst - Engineering	X		
	Sally Katz, Dir. Of Physical Services			X
	Sue Smith, Finance Director			X
	Keith Rafaniello, Board of Ed			X
Guests Present	Rusty Malik, Quisenberry Arcari	X		
	Lorel H. Purcell, O&G Construction	X		

Call to Order: Chairwoman Fortunato called the meeting to order at 6:35p.m. in the Town Hall Community Room, lower level of the Library.

- Public Comments:** Gail Griffin, 52 Desmond Drive. Ms. Griffin asked the committee who is the Landscape Architect for this project and if there are any drawings yet. She is very interested in what kind of plantings and trees are going to be used. Would like it to be friendlier to the environment and give learning opportunities to the students. She also said she would like to see Native landscaping. She also asked if the Mature Sugar Maple trees that are nearer to Wolcott Hill Road could remain since they are established trees and fit into the landscape. A couple of other things she asked if there could be Trees that shade the path to the fields, and maybe some so the kids can go out and sit under them. She also asked that the Committee try not to let the same mistake (her opinion) that happened with the SDMS Courtyard. Chairwoman Fortunato thanked Ms. Griffin, and told her that the detailed landscape plans are in the planning office and that 11x17 copies are available through the Town Planning Department. ToDesign Co. from New Britain is consultant in charge of the landscape design.
- Approval of Minutes:** Motion by Dan Camilliere seconded by Peter Gardow to approve the minutes of 11/26/12 meeting. All present voted in favor
- Correspondence:** a. Middletown Press news article on geothermal technology, Ed stated he had seen it and thought it would be of interest to the Committee.

- 4. Expenditures:**
- a. BVH, Invoice #02112129.00-1, 11/27/12, \$1523.03 - Motion by Peter Gardow to pay BVH for this progress invoice, seconded by Dan Camilliere all present voted in favor.
 - b. QA Architects, Invoice #5733, 11/30/12, \$1021.57 (Reimbursables) – Motion by Ed Brymer to pay QA Architects for this invoice, seconded by Dan Camilliere, all present voted in favor.
 - c. QA Architects, Invoice #5732, 11/30/12, \$224,007.74 – Motion by Dan Camilliere to pay QA Architects for this progress invoice, seconded by Peter Gardow, all present voted in favor.

5. Architect/CM Information:

- a. Architect discussion Technology & Music – Rusty reviewed how these spaces will be organized and set up. Having met with the teachers and administration, they are going to save money by using portable dust collection units instead of putting a hard ducted system in. They are still working on things with these spaces.
- b. Presentation of Draft Traffic Study Results – Benesch Co. – A representative from Benesch was supposed to be at the meeting but unfortunately never made it. Christine asked Mike to see if they can come to the special meeting on 12/17/12.

Mike Turner relayed that Option E was rejected by Public Safety officials because of blocking the access road and having cars up against the building. So Option D will be presented to Planning and Zoning on 12/18/12.

- c. CM Discussion Schedule – Lorel stated that she will be giving Rusty an estimate tomorrow; she will be reconciling the numbers with Rusty this week and try to get the estimate to the Committee members before the Special Meeting on Monday.

6. Old Business:

a. Committee Reports:

Site Work/Construction – A meeting with the Design Team, Mechanical and Site Phasing, was attended. Frank Dellaripa relayed to Christine that MDC did find a problem with a clogged pipe under the Track area, MDC will clean it out and re-televise.

Communications – There is a meeting set up for January 28th, they had met before the last meeting.

Technology/Furniture – Mr. Moore stated that the teachers have been and continue to be involved in every aspect of the design. Tom Moore will discuss BOE input on culinary arts program at meeting in January.

Energy – Due to a conflict the last meeting was cancelled. It will be rescheduled to 12/19. Christine asked about the status of the NU Grant.

Finance – The Chair and Vice Chair attended a meeting with the Mayor, Superintendent, Town Manager, O&G, Rusty and others, regarding the State Budget,

and evaluating what a fiscal impact can mean to this project. Christine stated that they will be watching the Bond Commission meetings to see what the Governor does. Wethersfield is a priority school on the list. Christine will keep the Committee updated on any changes.

7. New Business:

- a. Approval of Meeting schedule balance of 2013* - Committee agreed to change the October meeting to October 7 (due to Columbus Day on 10/14). A motion was made by Ed Brymer to approve the meeting schedule seconded by Peter Gardow. All present voted in favor.
- b. Proposal for Phase 1 Environmental Study- EnviroMed LLC*- A need was identified for 3 proposals, State requires a Phase 1 Study. Staff recommends proceeding with EnviroMed LLC, no action is needed yet on Proposal C&D, EnviroMed LLC will come back with an estimate for C&D.
A motion was made by Ed Brymer to approve proposal for \$3950 to EnviroMed, LLC. seconded by Peter Gardow, all present voted in favor.
- c. Draft Proposal EnviroMed – UG Tanks – no action needed at this time
- d. Draft Proposal EnviroMed – UG Tanks soil testing- no action needed at this time.

8. Other Business:

- a. Hanmer School Fire Alarm Project bid recommendation*- The lowest bidder was Associated Electronic Systems at \$83,811. Fred checked their recommendations and they came back good. A motion by Ed Brymer to approve awarding the contract in the amount of \$83,811 to Associated Electronic Systems, seconded by Peter Gardow. All present voted in favor.

9. Adjourn:

Motion made by Dan Camilliere, seconded by Ed Brymer to adjourn.
All present voted in favor.

Meeting adjourned at 8:05 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk

* attached and posted

Note: A special Meeting is scheduled for Monday Dec 17th at 5:30 pm, in the Town Manager's Conference Room, to discuss O&G Design Development budget estimate